

# SHADOWBROOK CONDOMINIUM

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1 SHADOWBROOK LANE  
MILFORD, MA 01757

TELEPHONE (508) 473-1784  
FAX (508) 473-7798

## **Instructions for water shut off**

Per Rule 2.9.7 the water can only be shut off the 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of each month between the hours of 9:00a.m. and 12:00p.m. (approx) The office does not automatically shut off the water on the 1<sup>st</sup> & 3<sup>rd</sup> Wednesday unless a unit owner has called to schedule a shut down.

**The office must be notified the Friday before so notices can go out.**

Per Rule 2.9.5. Anyone working on Shadowbrook property for a fee must be licensed and insured, including Worker's Compensation Insurance. A copy of their insurance certificate must be on file in the management office prior to work commencing. Please arrange for a copy of your plumbers liability & workers compensation policy to be faxed over to (508-473-7798) well in advance of the work being scheduled.

Per Rule 2.9.6. **All contractors** must check in and out with the office daily and are limited to the hours of 8:00 a.m. to 5:00 p.m.

Plumbers should have adequate parts and supplies to complete the work with minimal down time. It is possible, that when the water gets turned back on, it may be discolored. Please run the tub spout until the water is clear.